

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday, March 12, 2026 9:00 a.m.

Call to order and Attendance Action

Citizen's Comments

Approval of Minutes Action

Financial report, including payment of bills Action

Director's Report:

 Programming Report

 Facilities Report

 Professional Development/training Report

New Business:

 Board of Trustees - terms and appointments Report

Adjournment

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, February 12, 2026 9:00 a.m.

Dan Welihan called the meeting to order at 9:00 a.m. Board members present: Don Gezon, Kay Forster, Jeanette Mateer, Mary Ellen Enos and Nadene Delana.

Absent: Bruce Gauthier

Also present Library Director Brice Bush.

Approval of Minutes: Nadene Delana made a motion to accept the minutes from the January 8, 2026 regular meeting as presented. Mary Ellen Enos seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Nadene Delana reported on the financials. Kay Forster made a motion to accept the financial report as presented and Jeanette Mateer seconded the motion. The motion passed unanimously.

Director's Report:

Brice reported the library received end of year donations from seven different donors totaling \$3,500.00.

The State Aid report submitted in January contained FY2025 statistics (July 1, 2025 - June 30, 2025). Patrons borrowed 6,588 items through inter library loan (MeL and PAC2) and the library lent 7,771 items to other libraries throughout the state. That represents an increase of 441 total items for inter library loan use. Library visits in FY2025 were reported at 86,757, up from 86,637 the previous year. The numbers don't adequately represent the increased use of the library because the amount of days closed is not taken into account. The library was closed due to weather related reasons many more days in FY2025. There was a dramatic increase in total Children's program attendance; 4,410 reported in FY2025 compared to 2,990 in FY2024. The library will continue to work on creating engaging opportunities for children and families throughout the service area.

Summer Reading 2026 planning is well underway. The theme for this summer is "Unearth a Story" provided by the Collaborative Summer Library Program (CSLP) with funding through the Library of Michigan and Institute of Museum and Library Services (IMLS). Brice shared several program ideas and goals for engaging patrons of all ages this summer at the library and throughout the community. More updates will follow as the Summer months approach.

Old Business:

There are several facility maintenance items in the works including options for replacing expired light fixtures, unreliable restroom faucets, regular elevator checks, and evaluation of the ceiling issues in the Gallery space.

New Business:

Brice shared information provided by the Library of Michigan related to Immigration Enforcement and Public Libraries. The board was informed of discussion of procedure for staff to follow when law enforcement is in the library building that came from an all staff meeting held in early February. Brice was directed to share any sample documents of policies other libraries implement related to Immigration Enforcement in the future.

Adjournment: Nadene Delana made a motion to adjourn at 9:54 a.m. Jeanette Mateer seconded the motion. The motion passed unanimously. Meeting adjourned at 9:54 a.m.

Respectfully submitted,

Brice Bush